CEYLON SHIPPING CORPORATION LIMITED

REGISTRATION OF SUPPLIERS – 2027

APPLICATIONS ARE INVITED FROM REPUTED ORGANIZATIONS TO REGISTER WITH THE CEYLON SHIPPING CORPORATION LTD FOR THE SUPPLY OF FOLLOWING ITEMS AND SERVICES.

A. SUPPLY OF MATERIALS:

1. Stationery (All types of stationery)
2. Printer Toner Cartridges, Ink Bottles, Printer Ribbons, Photocopy Toners etc .
3. Office Furniture: (Wooden, Steel, MDF, Plastic) (Tables, Chairs, Cupboards etc)
4. Office Machines/ equipment: (Photocopiers, CCTV Camera, Time Recording Machines, Calculators, etc.) Applicable for the Agents only.
5. Computers, Computer accessories: (Hardware/ Software) Applicable for the Agents only.
6. Air Conditioners (Inclusive spare parts)
7. Printing (All types of printing work inclusive ID Cards & Book Binding, etc.)
8. Electrical & Electronics Appliances
9. Tyres, Tubes & Batteries (All Types)

B. SUPPLY OF SERVICES:

10. Repairs and Maintenance of Office Equipments (Air Conditioners, Refrigerators, Typewriters, Duplicating machines, Time Recording machines, Weighing Scales, Fans, Fax Machines, Photocopiers, Water Motors, Generators, etc.)
11. Repair and maintenance of Computers, Computer Accessories, Printers, UPS
12. Repair and Servicing of Motor Vehicles and Motor Bicycles (Including engine repairs, A/C repairs, tinkering and painting)
13. Laboures
14. Air Travel Tickets
15. Water providing Service

C. CLEARING & FORWARDING

16. Transport (Containers/ LCL Cargo/ Air Cargo)
17. Local Courier services for transporting of parcels, packages, boxes etc.
18. Break Bulk cargoes
19. Container Yard Facility for Cargo Stuffing/ De-stuffing/ Storage
20. Cargo Storage (Dry Reefer)
21. Packing (All types of Personal effects/ General Cargo)
22. Fumigation
23. Labour (Container De-Stuffing and Stuffing)
24. Container Survey
25. Cargo Survey
26. Cargo Insurance
27. Hiring of Cranes/ Forklift
28. Lashing (Cargo/ Vehicles in containers)

D. REPAIR AND MAINTENANCE OF SHIPS & OTHER SERVICES

29. Repair & Maintenance
30. Supply of Ships Spares & Stores etc.,
31. Supply of Safety Items
32. Supply of Bunkers
33. Ship Chandlers
34. Removes of Sludge/Garbage/Bilge water from Ships
35. Boat services from Lakvijaya Power Plant jetty to Vessels at anchorage port of Puttalam
36. Hiring of Van (Passenger)

CONDITIONS

1. Applications should accompany with non refundable fee of Rs. 500.00 + VAT per category within office hours between 9.00 a.m -3.30 p.m. and applications should forward separate applications according to format given below.

2.All applications for registration containing full details should be forwarded by Registered Post on or before 30.10.2026 to Head of Procurement, Ceylon Shipping Corporation Ltd, No. 27, MICH Building, Sir Razik Fareed Mw, Colombo-01, indicating "**Registration of Suppliers 2027**" on the top left-hand corner of the envelope.

3. Please attach copies of receipt & Business Registration.

4. Money Orders, Cheqes will not be accepted

5. The suppliers and service providers who have registered with us for the year 2026 should also furnish fresh applications for registration for the year 2027.

6. Suppliers are required to extend a minimum of one-month credit facility to the Ceylon Shipping Corporation Ltd. in respect of supplies made.

7.Quotation will normally be called from the list of Registered Suppliers other than that Ceylon Shipping Corporation Ltd reserves the right to offer and make purchases from other suppliers where unsatisfied suppliers as well.

8. Names of Suppliers who fail to supply any item or service after acceptance of their quotations will be struck off the Register of Suppliers without any prior notice.

9. The management of the Corporation reserves the right to accept or reject any application for registration and its decision shall be final.

Further details could be obtained from Procurement Department during office hours.

Head of Procurement,
Ceylon Shipping Corporation Ltd,
No.27,MICH Building,
Sir Razik Fareed Mawatha,
Colombo 01.
2328772/2497800

CEYLON SHIPPING CORPORATION LIMITED
Application for Registration of Suppliers 2027

1. Item of supply:
2. Item No:
3. Name & Address of Supplier:
4. Telephone:
5. Fax:
6. E-mail:
7. Business Names Registration No:
8. Availability of Credit Facilities:
9. Availability of Delivery Facilities:
10. Names of Bankers & Account Nos:
11. Other Govt. Corporations/ Organizations Registered with:

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Signature of Applicant &
The Company Seal